

CHILD AND ADULT CARE FOOD PROGRAM ENROLLMENT FORM

Prototype Form for use by Child Care Centers and Head Start Programs

CACFP programs exempt from having an enrollment form on file are: Emergency Shelters, Outside-School-Hours, Youth Development & After School At Risk

Instructions for Completion

- All parents/guardians are to complete a separate form for each child enrolled at the child care or Head Start center.
- List the child's name, age, birth date, the days and hours normally in care and the meals normally received while in care. If schedule will vary in future due to changes in parent/guardian job schedule, indicate by writing in note on chart.
- If the child comes before and after school, list the hours in care for both the morning and afternoon.
- CACFP Federal regulations 226.15(e)(2) require that an enrollment form be updated annually and signed by the child's parent or guardian.

CENTER NAME**CHILD'S NAME**

(please print)

AGE**BIRTHDATE**
 /
 month / day / year
CHECK THE NORMAL DAYS AND HOURS YOUR CHILD IS IN CARE AND THE MEALS RECEIVED WHILE IN CARE

Check (✓) Days Child Normally in Care	List Hours Child Normally in Care				Check (✓) Meals Child Normally Receives while in Care					
	Arrive	Depart	Arrive	Depart	Breakfast	AM Snack	Lunch	PM Snack	Supper	Evening Snack
Monday										
Tuesday										
Wednesday										
Thursday										
Friday										
Saturday										
Sunday										

**SIGNATURE OF
PARENT/GUARDIAN****DATE****DAY PHONE
NUMBER****MAILING ADDRESS:
STREET /APT.****CITY****ZIP CODE**

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